

**Environmental Management System  
Texas A&M International University  
Environmental Management System Duties**

**1. Responsibilities**

The foremost obligation of the Environmental Management System Core Team and Environmental Advisory Council is to conduct all activities as committed environmental stewards.

**1.1. Chair**

- 1.1.1. Overall implementation of Environmental Management System (EMS) program.
- 1.1.2. Core Team Chair shall schedule and hold meetings for the EMS Core Team and Environmental Advisory Council (EAC) members.
- 1.1.3. Objectives and targets shall be communicated to both Core and EAC members.
- 1.1.4. Custodian of all records of meetings, minutes, and documents pertaining to EMS.

**1.2. Core Team Members**

- 1.2.1. Members of the Core Team will be responsible for the implementation of the major components of the EMS.
- 1.2.2. Meet on a quarterly basis.
- 1.2.3. Develop and establish new environmental tasks.

**1.3. Environmental Advisory Council**

- 1.3.1. Members of the Environmental Advisory Council (EAC) shall meet at least twice a year to discuss/implement any environmental matter.
- 1.3.2. EAC members will communicate to EMS Core Team of any pertinent environmental issues they encounter in their respective fields.
- 1.3.3. EAC shall assist the EMS Core Team in coordinating/implementing environmental initiatives, such as but not limited to; Earth Day notices, reducing hazardous chemical waste, and energy management.

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Environmental Management System Tasks**

- Recycling
- Earth Day
- Chemical Disposal
- Fume Hood Maintenance
- Bloodborne Pathogens
- Hazardous Communications
- Biohazardous Waste
- Pollution Control
- Land and Wildlife
- Energy Conservation
- Spill Prevention Control and Countermeasure